

## Call for applications

### European Voluntary Service at APOLLO e.V. in Berlin

#### Introduction:

APOLLO e.V. – the association for projects in ecology, agriculture and rural development in Eastern Europe – furthers the exchange between people from eastern and western European countries who have a common interest in (organic) agriculture, forestry, and rural development. Each year APOLLO usually organizes internships at German farms for about one hundred students from Belarus, Russia and Ukraine and runs other international and national projects. Because of the war in Ukraine, we had to stop our internship-programmes with Russian, Belarusian and Ukrainian students. Instead of this we are offering an agricultural educational programme for Ukrainian refugees this year. In workshops, seminars, excursions, and a short agricultural internship we want to point out further (educational) opportunities in the agricultural area in Germany.

#### What we offer:

- One volunteering position for 7 (maybe 12) months starting in June 2022
- Work experience in a well-established NGO with a young and enthusiastic team
- Insights in project development (concept drafting, writing of proposals, budget planning) and management (including finance administration and reporting)
- Insights in event planning and implementation
- Insights in intercultural work, methods of conflict prevention and resolution
- Practice of translation and interpretation skills
- Practice in social media
- A well-established NGO structure surrounded and supported by a lively community
- Openness to new ideas and approaches
- Flat hierarchy and friendly office atmosphere
- Space for self-reflection and development

#### What we need – eligibility:

- Interest and/or background in agriculture (ecology, forestry and/or rural development)
- Age: 18-30
- Citizen of Ukraine, ideally currently based in Berlin or Brandenburg
- social media - knowledge
- Knowledge of Ukrainian is essential. Good knowledge of German is not essential. Russian and English is an asset.
- Interest in agriculture, working with people in different ages but mostly young people
- Creativity, motivation and engagement
- Culturally sensitive communication skills and empathy: ability to communicate with people of various cultural and professional backgrounds and age groups



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- Good team worker
- Independent and responsible personality
- knowledge of Microsoft Office (esp. Word and Excel)
- Previous experience in an office environment is an asset

#### Tasks:

You will support the project managers at the APOLLO team with the following tasks:

- moderating APOLLO's activities in social media and on its website, developing printed materials
- Assist with the day to day business educational programmes such as preparation of seminars, events etc. and the supervision of the participants of the project
- Supporting the work of the honorary board and the coordination of APOLLO volunteers
- Help to foster APOLLO-Alumni network activities
- Other tasks depending on your own preferences and current projects

#### About EVS:

You will have a chance to join the largest European Voluntary Service! More information about the programme can be found here: [http://europa.eu/youth/volunteering\\_en](http://europa.eu/youth/volunteering_en).

#### You will:

- Receive a financial contribution to your travel costs from your place to Berlin and back
- Receive 360 euro/month as pocket money and food allowance
- Be provided with free accommodation
- Get a reimbursement of up to 150 Euro for a language course, textbooks or dictionaries
- Receive health insurance, third party liability insurance as well as general accident insurance
- Have a chance to join an introductory training and a midterm seminar, which are organized by the national agency for the EVS volunteers in Germany

#### Application deadline

Please send your application including motivation letter and CV until May 15th, 2022, to the contact person below.

**Attention:** This EVS-proposal depends on the approval of funds by the national agency for the ESC volunteers

#### Contact Person

Tina Benecke, Jonas Eichhorn | [evs@apollo-online.de](mailto:evs@apollo-online.de) | [www.apollo-online.de](http://www.apollo-online.de)

**We are looking forward welcoming you!**